



Village of Hewitt

11064 Main St, Hewitt
Hewitt, Wisconsin 54441

<http://vi.hewitt.wi.us>

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Trails Committee Meeting Minutes – May 6, 2019

DRAFT – These minutes have not yet been approved!

The meeting was called to order at 6:30 PM at the Hewitt Administrative Building, 11064 Main Street, Hewitt.

Present: Mike Draxler, Romelle Bymers, Becky & Jason Wagner, Jeff Heeg

Guests: Darrell Hawks, Travis Wienke

Minutes: The Minutes of the previous meeting were approved.

Financial Reports: Final billings for seasonal snowplowing were not yet available but due to the severity of the winter those costs will exceed what was budgeted. Mike will email Jeff H. with the 2018 trails expenses.

Old business:

Grant update. Final approval of our 50/50 grant funding up to \$22,525 to rehabilitate and blacktop the trail section between 7th Street and 3rd Street has been received. We have a completion deadline of 6/30/21. Even though our hope was for construction in 2019 there are some challenges that may delay that. There are some questions as to the south side ditch regarding size and DNR requirements. The size of the two large culverts near 5th Street has been questioned. It was noted that blacktopping cost may have increased about 8% since we obtained a quote. There was a suggestion to have blacktop bump-outs at 5th and 6th Streets for placement of benches. Some sort of slope accommodation for snowplowing should be made at 6th Street for the difference in height between the road and the trail.

Treating the Boardwalk with Preservative: A volunteer crew will need to be established. We have 25 gallons of preservative on hand. Discussed putting it in a sprayer and then rolling out to smooth the preservative. Need to have the right temperature and no rain. Will put off until June meeting.

Update on Cistern removal: Cistern has been removed. Need to level the base dirt that is left and spread some black dirt on top and seed it down. Need to figure out where to put the black dirt in the southwest corner of the lot. Romelle could use some of the dirt by the gazebo. Mike also has a couple of other ideas.

Review of Trails section of Village website, maps, pictures, etc. The web committee is looking to update their platform. Updates on the web will be on hold until a decision on that is made.

Brochure update: How do we incorporate the website into our brochure. Jeff H. talked to MACCI and we can include our brochures in the Chamber of Commerce packets. Mike will look for any current stock that we can use up for now. Jeff H. has requested 100. Otherwise we could provide updated copies of our trail map instead or in addition.

Update on Stairs to Upper Lot: We have an approved contract from Decorative Concrete to put stairs on the Clinic walking trail to the upper lot. The Recreation department has set aside \$8,000 for this project. Received a quote for approximately \$4,300. Once the concrete is in, we can get more accurate dimensions and build a railing. Decorative Concrete would be ready to do this once the ground is ready.

New business:

Communication from Town Board or Village Board: No updates.

Review of trail signage: Any further needs? Map signs were put up last year. Jeff B. thought there would be a map sign useful at another location. On Stadt? If the group has other ideas for where to place signage, let Mike know.

Car Show Fundraiser: Travis Wienke shared ideas for a car show. Proceeds could go to Trails projects. Volunteers needed. Would like to have the car show in Hewitt on the same weekend as softball tournaments (Saturday only, August 3rd). Gates open at 8am, voting at 2:15pm. Draxler's and Hewitt Recreation department are putting in money to get things going. Hewitt Recreation department is going to do the food sales. Need someplace to go with profits made. Discussed profits going to the trail committee. Need three individuals to volunteer at registration table to help collect registration and tally votes. If anyone is interested in volunteering, let Travis or Mike know.

Any listing of tasks done during the month and records of time invested: Group will keep track of their time invested and send to Mike to track.

General maintenance:

Loose gate post foundation at 5th Street gate: The gate on the East side is loose. Mike talked to Eric Wendell to see if we can fix. He suggested pulling it out and put a bigger foundation in so it cannot shift. Since it is not a safety issue, it may not be repaired this year.

Get benches/tables placed along the trail and at the connector rest stop: Mike will talk to Jeff to see if he and Matt Strupp can help.

Boardwalk repairs: Someone to take point on watching for and handling needed repairs. Jason will do some repairs to the boardwalk. He will pick up the materials from Mike. Once frost is out, look at the boardwalk to determine if there are any areas that need shimming.

Verify with volunteers to do mowing along trails and at rest area: Mike will contact Dave Schoepke and Matt Strupp to see if they can continue to volunteer. Volunteers should keep track of the hours spent so they may be reimbursed for gas.

Brush cutting along connector trail: Any other brush cutting needed? Establish a crew. Mike has a small brush chipper to put behind a John Deere tractor. Once it is on, Mike will test. If this works, Mike will pull together a crew for clean-up.

Review shoulder washout along connector trail: Mike will touch base with Geno about the shoulder washout which is about 100 feet from the culverts.

Comments and review of winter snow plowing: Plowing was satisfactory. Discontinuing when the snow got too deep was an appropriate decision.

Improvements: Clay fill for trails not in wetlands. Mike has a pile of clay from the pond he dug. Possibly could put a layer of clay on the nature trails to keep them drier. Most of this would be machine work. If more is needed, there will be an ask for volunteers. Gravel for on top of clay fill. Once the clay is leveled, put an inch or so of gravel on top. Wood chips to be spread. On the nature trail in the wetlands, place wood chips in the south 10 acres. Review of plans for trails by retention pond in Draxler Park area. There is a hump where the culvert crosses. Mike would cover the cost out-of-pocket to fix. Discussed putting a trail to connect to the new area of 9th street.

Parks Maintenance:

Dead tree & fallen tree on upper lot: Mike will remove.

Plans for remaining black dirt stockpile on upper lot: Need to figure out where to put the black dirt in the southwest corner of the lot. We could use some of the dirt by the gazebo. Mike will coordinate with Romelle.

Repairs to baseball advertising signs: 3 baseball signs are to Stratford Signs for repairs. Quotes have slightly increased. Mike has submitted to Marlene for approval.

Review of pavilion furnace issues over winter: Mike checked on the pavilion several times during the winter and once the furnace wasn't working. Repairs were made but this was an unbudgeted maintenance expense for the year.

Rubber fall material around play equipment: Jeff noted that some additional fall material could be used. Mike received approval to purchase and will try to put something together for transportation. This will be on hold until the ground is ready.

Information for the good of the group: No notes.

Items for future agendas:

Budgeting for trees at the Yellowstone Park in 2020? Group agreed to include in the budget for 2020. Need to determine if we have enough people for maintenance.

Future improvement projects for the Yellowstone Park? Group will think about any future project ideas.

Meeting adjourned: 7:56pm

Next Meeting: Trails committee will change to the 1st Monday of the month. Next meeting will be June 3, 2019.

Submitted by: Mike Draxler, Trails Committee Chairperson