



VILLAGE OF HEWITT - VILLAGE BOARD MEETING
6:30 PM – April 10, 2024
HEWITT VILLAGE ADMINISTRATION BUILDING
A G E N D A

1. Call to Order
2. Roll Call
3. Oath of Office for newly elected officials
4. Approval March 13, 2024 Regular Board Meeting minutes
5. Announcements – Correspondence – Recognition for Ken Eilers, retiring trustee, for years of service
6. Communication from the Public
7. **DEPARTMENT REPORTS:**
 - A. Hewitt Area Fire Commission
 - Fire Commission
 - Introduction of new Interim Fire Chief (Roger Meyer)
 - Administer Oath of Office
 - Approval of monthly bills & payments (Action)
 - Other- Commission Meeting tentative March 17th.
 - B. Sanitary Utility
 - Staab & Treatment Plant Monthly Maintenance Report
 - Phosphorus compliance planning
 - Set meeting with MSA to explore/discuss compliance options
 - DNR permit renewal status (Marlene)
 - C. Recreation Department
 - 2024 Softball/Volleyball league planning (Tom)
8. **FINANCIAL REPORTS:**
 - Village Treasurer’s Report (Action)
 - Village Monthly Bills Report (Action)
 - 2024 Sewer payment status report
9. **COMMITTEE REPORTS:**
 - A. Roads – General Street Maintenance Updates (Jamie)
 - Update on McLean & Evergreen project status
 - Victoria Court – blacktopping by June 1, 2024 – status
 - Other
 - B. Building Maintenance
 - Administration Building – Cassie (See item under Old Business below)
 - Yellowstone Park – Tom
 - Village Hall/Shelter Building – Marlene
 - Fire Station – Cassie
 - C. Trails – Horses riding on trail -Cassie
 - D. Animal Officer Control Report – Board review for levying fine amount to Village resident for continuous violation for their dog running at large -(Action) Marlene
 - E. Emergency Government: Village siren annual check status (Cassie) **April 11 – 1:45 and 6:45 PM WI Statewide Tornado Drill**
8. **OLD BUSINESS:** *Discussion and/or action on the following matters:*
 - ◆ Update on Zoning Ordinance review (Ken)
 - ◆ Insurance hail claim: Administration entry-way repair status (roof leaking)
 - ◆ Building permit administration update (Marlene)
10. **NEW BUSINESS:** *Discussion and/or action on the following matters:*
 - Request from Jeff Bell for a zoning permit/variance for constructing accessory building on his adjoining lot: building size approved (March 2024) (Ref. Ordinance 3.0 – Section I-G) (Action)
Request from Rick Engel to construct an accessory building (20 x 28 feet) on his current lot (Action)
Pending approval subsequent approval to issue a zoning permit followed by building permit for project (Action)
 - Ordinance 2024-01 – Fence Standards/Regulations first reading (Action)
 - Request (Marlene) to appoint Ken Eilers as Village Zoning Administrator (Action)
 - Recommendation to compensate said Administrator \$25 per zoning permit issued (Action)
 - Junk Vehicles – Dennis Bushman, 7607 Birch Lane property (letter sent)
 - Open Book – April 17, 2024 - Board of Review – April 24, 2024 – Board member certification update
 - Electronic Sign Message suggestions
11. **ADJOURNMENT**
12. **Future Dates: April 8-12, 2024 – Tornado & Severe Weather Awareness Week**
May 8, 2024 – Regular monthly Board meeting.