



**VILLAGE OF HEWITT - VILLAGE BOARD MEETING**  
**January 10, 2024 – 6:30 PM**  
**HEWITT VILLAGE ADMINISTRATION BUILDING**  
**A G E N D A**

1. Call to Order
2. Roll Call
3. Zoning Ordinance review (6:30 PM – 7:00 PM)
4. Approve December 13, 2023 regular board meeting minutes
5. Announcements - Correspondence
6. Communication from the public
7. Building Permits: Collaborative opportunity with City of Marshfield (Ken)
  - ◆ Schedule meeting with current building inspector/terminate current contract (Discussion)
8. **DEPARTMENT REPORTS:**
  - A. Hewitt Area Fire Commission
    - Approval of monthly bills & payments (Action)
    - Updates from January 3, 2024 Fire Commission Meeting
    - Other
  - B. Sanitary System
    - Staab & Certified Operator Monthly Maintenance Report
      - Facility updates
      - Ladder purchase status
      - Review/discussion/oxidation ditch stair repairs proposal from Tweetgarot (Action)
    - DNR Permit Status – Review Chloride Reduction Management Plan Schedule for update Appendix B table -2b & 2c (Action)
    - Phosphorus compliance project
  - C. **FINANCIAL REPORTS:**
    - Village Treasurer’s Report (Action)
    - Village Monthly Bills Approval (Action)
    - Property tax collection update
      - Real Estate Financial Report (Action)
9. **COMMITTEE REPORTS:**
  - A. Roads - General Street Maintenance Updates (Jamie)
    - Monthly tasks Updates: (Jamie)
    - Other
  - B. Building Maintenance:
    - Administration Building-Cassie
    - Yellowstone Park – Memorial tree plaques, softball sign vendor change (Potential Action)
    - Village Hall/Shelter Building- Marlene
    - Fire Station-Cassie
    - Banners/Flags-Holiday light take down
  - C. Trails – Updates (Cassie)
  - D. Animal Officer Control Report –Park & Trail dog regulations - Marlene
10. **OLD BUSINESS:**
  - Insurance hail claim settlement update (Ken)
    - Approve contractor for Yellowstone Park Shelter & Storage shed repairs (Action)
    - Approve contractor for Admin Bldg. roof (over front entrance door) repair (Action)
11. **NEW BUSINESS:** *Discussion and/or action on the following matters:*
  - 2024 Village property lawn mowing contract review/approval (Action)
  - Electronic Sign Message suggestions
12. **Future Meetings:** **February 14, 2024 Monthly Board Meeting-6:30 PM**
13. **Future Agenda Items:** Naming rights for Village buildings/properties, etc.